

MINUTES OF THE 09/16/2020 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, a teleconference option was offered due to COVID social distancing restrictions.

BOARD MEMBERS PRESENT: Bargo, Berrier, Laite, Rager, Rocco

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Hassinger, Searer, Ward, White

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Keith Booher, Oliver Township
Glen Shawver, Derry Township

PUBLIC COMMENT:
None

READING OF THE MINUTES:
A Rocco/Rager motion was made to approve the 08/19/20 minutes as presented. The motion passed 5-0.

TREASURER'S REPORT:
The Treasurer's report was presented by Bargo. The budget report was approved 5-0 on a Rocco/Laite motion. The voucher report was approved 5-0 on a Rager/Bargo motion. The Cozen O'Connor invoice in the amount of \$27,124.02 for services rendered was reviewed by Solicitor Searer and approved by a 3-2 vote on a Rocco/Bargo motion (Berrier-No, Rager – No).

OFFICE MANAGER'S REPORT:
Hassinger's presented her written report.
The Board action dated 7/8/11 to fund the pension plant at 95% or greater level supports the 2021 additional contribution approved at last months meeting. The liability status as of 12/31/19 \$99,993 and was reflected in the detailed evaluation provided with the 2019 financial audit report.
The monthly overtime and meter test reports were provided for review.
Office practices related to the COVID-19 were updated. No changes since last month. Turn off moratorium continues.
The cash flow and AR variances were updated for the month. No major issues for this billing zone.
A MABL employee, Darren Rowe, was involved in a vehicle accident. The other driver was at fault. The MABL vehicle was a total loss. Claim has been settled with State Farm for \$41,703.98. A replacement vehicle is on order with Lake Ford \$38,143.00. The settlement will cover all expenses related to vehicle replacement.
The 2021 budget is underway. The 2020 projections and a procedure outline for the budget process was included for review.
A new customer request was received by Larson Engineering for a 32,000 sq. ft. outpatient clinic/hospital at 10 Gateway Drive, Reedsville.

OPERATIONS MANAGER REPORT:
White presented his written report.
The upgrade materials for the SCADA system are being shipped to Flow Data for programming and set up. DEP is 30 days late in a response to a water treatment chemical permit change request. White will continue to prompt DEP for action.
The McCoy 1 well testing began on schedule Monday 9/14/20. SRBC has been onsite. A weir was installed to measure stream flow. McCoy 2 well will be tested according to the same seventy-two (72) hour schedule. No issues are expected. Levi Bilger volunteered to work off schedule to collect data required for well testing reports.
Contact tank #1 maintenance/painting is complete and the tank is back in service. Contact tank #2 is scheduled to be painted the week of 9/21/10. When painting is complete the tank can be returned to service immediately.

White provided an update on the security/ fire system security update at the filter plant. Vigilant Security provided an estimate of 82,000. This will be a bid project.

The filter plant roof replacement project has begun. The contractor has removed gravel but further construction has been delayed due to weather related emergencies. All materials are on site and White doesn't expect any issues.

Pureflow was onsite and found four of the eight manifolds were leaking on ozone generator #2. Scaling was also detected in the cooling channels. The coolant and scaling are being tested. The material will be removed and flushed; new propylene glycol and distilled water will be added to the channels.

White updated the status of the W 4th St project. The old main has been abandoned and capped. Water main tie ins were completed on third shift. Restoration is the last item to be completed. The contractor is scheduled to complete paving over the next two weeks.

The materials for the South Hills pump station capital project can be procured from Kole Brothers, CoStars pricing, in the amount of \$30,225. A Rocco/Bargo motion to approve and execute the purchase order for two pumps and 2 VFD's was approved 5-0. It was noted that other quotes were obtained but the material did not have the low lead certification.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

An update on the N Walnut St water main maintenance project was provided. A call is scheduled for 9/22/20 with the Mifflin County Planning Commission to discuss tap fee and service line installation reimbursements, after construction, to qualifying customers.

The water line maintenance project on Mann Avenue is complete. 400 feet of waterline has been installed, tested and put in service. One fire hydrant has been added.

Bubb provided an update on the W 4^h St project. A walk through was completed and some of the sidewalk patches did not meet MABL's quality standard. The contractor concurred and will re-work the patches that are not satisfactory. Restoration of highway surfaces will be completed in approximately two (2) weeks. PennDot has shifted the final paving project to Spring 2021. During the main tie in work, nine (9) valves were rebuilt, other valves were exercised with no issues.

An update on an owner request to add twelve (12) lots to the Belleville trailer park was discussed. The main is asbestos pipe and not something MABL is interested in connecting to. There is a master meter currently monitoring the trailer court for leak on the established distribution line. Master metering may be the best option for the addition and the existing trailers.

Bubb reviewed another trailer park request for service. The North Hills trailer park has requested water service. A master meter would be the preferred method to service the property due to the possibility of deteriorated infrastructure with the current service lines.

Efforts to provide water line extensions requested by customers in Lumber City and Yeagertown are moving forward.

Site work and foundation construction has begun at the MCS Bank site in Armagh Township.

ENGINEER'S REPORT:

Ward presented his written report.

The annual site visits and survey work related to the 2020 DEP Dam inspection will begin.

Ward gave a brief update on the W 4th Street project and advised of Uni-Tec approval for Pay Application #3 which will be covered in new business.

An update on the water main replacement and boring under the railroad in Granville Township was discussed. The valuation maps were received on 9/9/20. Directional bore options will show without casing pipe in the plan. This will most likely be a 2021 project.

The DCED CFA grant denial for Peight's Store / Front Mountain Rd Belleville was discussed. This project will be a potential capital project in 2021.

SOLICITOR'S REPORT:

Searer presented his written report.

The Kish Bank water line extension has been recorded.

Searer provided a litigation update. The Borough of Lewistown acted favorably regarding the Memorandum of Understanding (MOU) that incorporated the MABL revisions. Mifflin County meets Thursday 9/17/20. Mifflin County is expected to sign the MOU with no objections. Berrier questioned the purchase price and the estimated present value decrease from 9 million dollars. Searer advised the Lewistown Borough attorneys were in agreement with the correction made to the payment schedule which provides a total payment of \$13,170,424 to Lewistown Borough in thirty (30) installments. Berrier also brought up pre-payment concerns. Searer advised he would address any concerns with Lewistown Borough Legal team. Rocco expressed his

confusion to Berrier's position favoring the Lewistown Borough getting over \$500,000 in additional payments in one instance and the protection of the water rate payers related to a rate increase generated by the total payments made to the Lewistown Borough. A Rocco/Bargo motion to authorize the MABL Officers to sign all documents relating to the Mifflin County Purchase Agreement to carry out the Memorandum of Understanding was approved by a 3-2 roll call vote: Rager-No, Berrier-No, Rocco-Yes, Bargo-Yes, Laite-Yes.

NEW BUSINESS:

A Laite/Bargo motion to approve BRIF Requisition #2020-07 in the amount of \$170,676.90 was approved 5-0.
A Rager/Rocco motion to approve BRIF Requisition #2020-08 in the amount of \$37,444.72 was approved 5-0.

OLD BUSINESS:

Berrier inquired regarding the status of the Kuhns request for a right of way at the Lingle Valley property in Armagh Township. Berrier volunteered to visit the property owner and express his concerns related to potential issues if the road was opened. Rocco objected to Berrier representing MABL in any public responsibility. Bubb advised he would take up the request with Berrier and visit Mr. Kuhns.

COMMITTEE REPORTS:

Personnel – The Employment Contracts drafts for MABL Management have been reviewed and should be ready for the October meeting.

The resignation of Thomas White Jr was brought before the Board by Bubb. He expressed his appreciation for all the hard work and dedication White has demonstrated in his twenty (20) years at MABL. His presence will be greatly missed.

CORRESPONDENCE:

Authority

A Rocco/Laite motion to adjourn the meeting at 2:35 p.m. was approved with no opposition.

Attested by:

Barry Bargo
Secretary

CC: Borough Manager via Email