

MINUTES OF THE 07/15/2020 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, to COVID social distancing. No public participants called in for the meeting.


- BOARD MEMBERS PRESENT:** Bargo, Laite, Rocco
- BOARD MEMBERS ABSENT:** Berrier, Rager
- BOARD MEMBERS LATE:** None
- OTHERS PRESENT:** Bubb, Hassinger, Searer, Ward, White
- OTHERS ABSENT:** None
- OTHERS LATE:** None
- PUBLIC PRESENT:** None
- PUBLIC COMMENT:** None

BID OPENING:

Uni-Tec conducted the Penn Bid bid opening for project 2020-2 for the Filter Plant roof replacement. The bid results:

Contract No. 20-02										
Bids Submitted		J.M. Young & Sons	TRS Roofing	Mid-State Roofing	David M. Maines Assoc.	Fuller Building Group	Detwiler Roofing	Alpha Omega Construction	D.A. Nolt, Inc.	Firstline Contracting
Item No.	Description	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total	Contract No. 20-02 Base Bid Total
1	With an adhered EPDM roof per the plans and specifications	\$ 199,700.00	\$ 225,200.00	\$ 269,145.00	\$ 285,000.00	\$ 293,782.40	\$ 296,000.00	\$ 363,000.00	\$ 512,153.00	\$ 539,000.00

As the Project Engineer for the Municipal Authority of the Borough of Lewistown, I hereby certify this to be a true and accurate representation of the bidding results.


Dennis A. Bay, E.I.T. July 15, 2020

A Rocco/Bargo motion for Engineering and MABL Staff review the bid package and award the project to the low responsible bidder, J M Young, if the bid package meets all bid requirements. A unanimous roll call vote approved the motion. Rocco-Yes, Bargo-Yes, Laite-Yes.

READING OF THE MINUTES:

A Rocco/Laite motion was made to approve the minutes as presented. The motion passed 3-0.

TREASURER'S REPORT:

The Treasurer's report was presented by Bargo. The budget report was approved unanimously on a Rocco/Laite motion. The voucher report was approved unanimously on a Rocco/Laite motion. The Cozen O'Connor invoice in the amount of \$69,433.65 for services rendered was reviewed by Solicitor Searer as requested by Rocco and approved unanimously on a Rocco/Bargo motion.

OFFICE MANAGER'S REPORT:

Hassinger's presented her written report. Monthly overtime report was provided for review. A tour of the filtration plant by Richard Yingling was conducted 7/8/20. He will be preparing training material for the apprentice program. Office practices related to the COVID-19 situation were updated. No changes since last month and the turn off moratorium will continue due to the extension of the PA Governor's order to extend the emergency declaration through September. The cash flow and AR variances were updated. 50% of the noted spike in turn offs were paid as of 6/29/20.

The PLGIT CD rates were reviewed. The favorable return for a short period of time was the best rate after other local banking options were reviewed. A Rocco/Bargo motion to invest \$250,000 for a period of 90 days in July, August and September was unanimously approved.

Various copier contract pricing was reviewed. The details of the direct buy, state/municipal contract and lease options were presented. The price to purchase the current copier is \$525. A Rocco/Laite motion to purchase the Doceo 45 with service contract on purchase order 1202027 in the amount of \$4250 from capital contingency funds was unanimously approved.

Purchase orders for capital approved purchases for meter HRE Registers \$11,488.32 and Itron ERTs \$11,880.00 were presented for signatures.

An update on the Philips manufacturing expansion project was provided. Tom will be meeting the project manager at Philips to explore meter sizing options for the increased water demand.

OPERATIONS MANAGER REPORT:

White presented his written report.

The materials for the PLC's and three wells are on order. Vendors are working on communications to transition to cellular.

An update on the work being done at McCoy 1 & 2 weeks for the SRBC testing plan was reviewed. Working on mechanical items, installation of VFD and repairs from the lightning strike to meet the testing plan requirements.

The sodium hypo room is underway. The footers and foundation are complete.

Work continues with the vendor to address warranty issue of an oxygen leak on the Ozone System upgrade. Seven new Auma actuators have been installed. An operational issue with operating speed caused reporting errors. Monitoring will continue.

Tom gave an update on the W 4th St project progress. All work is going well including the service line connections.

MABL is on site for the traffic light project in the Lewistown Borough during boring work to ensure no damage to water lines in the work area.

Purchase order for capital approved purchases for Utility Truck Body \$12,133.89 was presented for signatures. Efforts continue to coordinate training for required employee contact hours.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

An update on the Mann Ave, Derry Heights and Carriage Crossing water line projects was provided. All projects are moving forward with no major issues.

Details on the MCS Bank water line extension were discussed. The application will be acted upon in New Business.

New service at Shelly Drive in Brown Township is being pursued by Metzler's via a water line extension, to provide four (4) water accounts and additional 10 customers including a church would be completed by MABL to loop the line to distribution main on Rt 655. The residents have reported issues with nitrate in their well water.

Another new service request is in the planning stages to a trailer park in Granville Township were also discussed and drawings were provided.

All distribution items approved at the June meeting have been purchased and are in use.

Craig recommended Chad Bagrosky, Darren Rowe and Cory Bubb for employees of the month. They have risen to the challenge of leading their respective crews efficiently during a very difficult time, assisted Contractors on MABL projects as well as Lewistown Borough Sewer, UGI and Verizon crews on various projects all across Mifflin County. They should be applauded for their hard work and dedication!

An update on the PMAA annual convention as of 7/15/20 was provided. There are concerns of members traveling from "hot spots" in the state. Attendance is lower than normal. Updates will be provided as available, An update on the House Bill by Moul was provided related to rate study requests tied to one meter. PMAA opposes this Bill.

ENGINEER'S REPORT:

Ward presented his written report.

An update on the SRBC well testing status was provided. The Milroy well aquifer testing completed in September 2019 was discussed. The final results need uploaded to the SRBC system. The outcome is noted as significant because it will determine the DEP permit capacity rates and the possibility of a reduction.

Ward updated the W 4th Street project. A progress meeting was held June 19, 2020. The project is moving forward with no major issues and the contractor is still on schedule to complete per contract. Uni-Tec will continue inspections two times each week to verify project milestones are completed.

The water main replacement and boring under the railroad in Granville Township project was discussed. Working with Norfolk Southern for permitting. A 3rd party is used for the permit process. A permit fee for a crossing is \$2500.00.

No word on the DCED CFA grant application status. Ward did mention PennVest monies available for lead service line replacements.

SOLICITOR'S REPORT:

Searer presented his written report.

The water line extension information for MCS Bank request at Commerce drive was received.

The regular meeting moved to executive session at 2:30 p.m. to discuss litigation and personnel matters.

The regular meeting reconvened at 3:10 p.m.

A Rocco/Bargo motion to authorize the Legal Committee and MABL Staff to undertake any efforts on behalf of MABL to resolve litigation including, but not limited to, actions to pursue the creation of a Regional Authority as outlined by MABL legal counsel and suggested in the Eckert Seamans letter dated July 1, 2020 and to continue all legal actions as authorized at the January 6, 2020 Special Meeting was unanimously approved. A Rocco/Laite motion to approve an engagement to have an asset valuation of MABL assets as related to litigation, not to exceed \$15,000, be completed was unanimously approved.

OLD BUSINESS:

NEW BUSINESS:

The details of the water line extensions, prints and logistics for AJM Real Estate Holdings LLC, MCS Bank and Juniata Valley Group LLC were discussed. A Bargo/Rocco motion to approve the three Water Line Extension Applications was unanimously approved.

A Rocco/Laite motion to approve BRIF Requisition #2020-05 in the amount of \$224,378.52.12 was approved unanimously.

COMMITTEE REPORTS:

None

CORRESPONDENCE:

AUTHORITY

A Rocco/Bargo motion to adjourn the meeting at 3:25 p.m. was approved with no opposition.

Attested by:

Barry Bargo
Secretary