

MINUTES OF THE 01/15/20 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Laite at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Berrier, Laite, Rocco, Walter

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Searer, Ward, White

OTHERS ABSENT: Hassinger

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:

None

ANNUAL REORGANIZATION:

Chairman Laite turned the meeting over to Solicitor Searer.

A Rocco/Bargo motion to appoint Laite as the Chairman was unanimously approved.

A Bargo/Berrier motion to appoint Rocco as the Vice-Chairman was unanimously approved.

A Rocco/Laite motion to appoint Bargo as the Secretary was unanimously approved.

A Rocco/Berrier motion to appoint Bargo as the Treasurer was unanimously approved.

A Rocco/Bargo motion to appoint Walter as the Assistant Secretary and Assistant Treasurer was unanimously approved.

The meeting was turned over to Chairman Laite.

A Rocco/Bargo motion to retain Tucker Arensburg as Solicitor was approved (Berrier-No).

A Bargo/Rocco motion to retain Uni-Tec Consulting Engineers was unanimously approved.

READING OF THE MINUTES:

The minutes of the meeting 12/18/19 were approved on a Rocco/Bargo motion.

The minutes of the special meeting 01/06/20 were approved on a Rocco/Bargo motion.

TREASURER'S REPORT:

The Treasurer's report was not presented at this meeting.

OFFICE MANAGER'S REPORT:

Hassinger's written report was presented by Bubb.

The MABL Rate Study work with Uni-Tec continues. Pat will provide details.

The PA Dept of Labor and Industry January Committee was cancelled and postponed until 2/13/20.

The Baker Tilly Annual Fair Rental Value option work continues. Data has been submitted.

The offer to Jesse Rhodes for Mechanic position was approved unanimously after a Rocco/Bargo motion.

A Rocco/Bargo motion to approve the payment of the positive arbitrage in the amount of \$45,231.25 was unanimously approved.

A Rocco/Bargo motion to approve and execute the annual update to Policy 884 was unanimously approved.

A Rocco/Bargo motion to approve the 2020 organizational chart was unanimously approved.

A Rocco/Walter motion to approve Resolution 2-2020, records disposition was unanimously approved.

An accident, employee at fault, was reported and insurance claims are in progress for vehicle repairs.

OPERATIONS MANAGER REPORT:

White presented his written report.

A Rocco/Bargo motion to approve the Hach annual maintenance contract purchase order in the amount of \$10,460.00 was unanimously approved.

A Rocco/Bargo motion to approve the Eurotherm Customer First Support contract purchase order in the total amount of \$61,453.00 with a first year payment in the amount of \$19,748.00 was unanimously approved.

Discussions were held about the Filter Plant roof replacement. Potential bid project in March 2020.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

The bridge has been removed in Treaster Valley. The timber sale is 100% complete.

The PLC project for SCADA upgrade to the original equipment was discussed. This will be an ongoing priority in 2020.

Bubb gave an update of the upcoming PennDot projects and related construction schedules.

MABL submitted a construction estimate to Glenn O Hawbaker for water line extension in Derry Heights.

Peight's Store in Belleville requested water service. A grant to extend the water line to provide water to several homes and businesses is in progress.

A Rocco/Bargo motion to approve the Lake Ford Co-Star purchase order in the amount of \$24,482.00.

Advised on Board Member training scheduled March 11, 2020 at the Radisson Hotel, Camp Hill.

ENGINEER'S REPORT:

Ward presented his written report.

The south Hills pump

Ward presented the Engineering certification for the 2020 operating and capital budget.

SOLICITOR'S REPORT:

Searer presented his written report.

Kish Bank Water Line Extension Agreement is pending.

Work continues on litigation as directed at the 01/06/2020 special meeting.

Five water liens on delinquent accounts were filed.

OLD BUSINESS:

NEW BUSINESS:

BRIF Requisition #2020-01 in the amount of \$1,165,654.16 was approved after a Laite/Rocco motion.

Discussions regarding negotiations with Lewistown Borough are ongoing. Walter advised on meeting schedules. A potential date in mid February was discussed.

COMMITTEE REPORTS:

The Personnel Committee recommended ten (10) Staff wage increases. A Rocco/Bargo motion to approve the wage increases was unanimously approved.

CORRESPONDENCE:

PMAA Board Member Training

AUTHORITY

The meeting adjourned at 4:20 p.m. on a Walter/Rocco motion.

Attested by:

Barry Bargo
Secretary