

MINUTES OF THE 10/16/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Laite at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Parker, Rocco

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: Walter

OTHERS PRESENT: Bubb, Hassinger, Searer, Ward

OTHERS ABSENT: White

OTHERS LATE: None

PUBLIC PRESENT: Nick Felice - MCIDC

PUBLIC COMMENT:

Nick Felice was representing MCIDC for questions related to the Water Line Extension Application to improve fire protection at the Trinity property on Roundhouse Rd, Lewistown. The extension is approximately 2,300' of 10" pipe. MABL will work with MICDC and Trinity on plan details. A Bargo/Rocco motion to approve the joint extension applications was unanimously approved.

READING OF THE MINUTES:

The minutes of the meeting 09/18/19 were approved unanimously on a Parker/Rocco motion.

Dianna Walter arrived at 1:10 p.m.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved unanimously after a Rocco/Bargo motion. Bargo was appointed to the Budget Committee.

OFFICE MANAGER'S REPORT:

Hassinger presented her written report.

A request from Sase M Erjavec to exonerate the \$40 Administrative Service Charge was reviewed. Follow MABL Rates and Rules. No exoneration granted.

A request from Dave Hockenberry for Norma Sheetz was reviewed. Mr. Hockenberry requested an exoneration of \$86.64 due to a leak when he turned on the water. Follow MABL Rates and Rules. No exoneration granted.

The Delaware Valley Health Trust medical/Rx and dental renewal for 2020 was presented. A 12.17% rate increase with rate stabilization applied to premium will be effective 1/1/20.

Ancillary benefits for 2020-Mutual of Omaha rate hold until 12/1/20 with and extension to 1/1/21 to align with 1/1 renewals.

Vision Benefits also provided a rate hold through 1/1/21.

The annual Chap 7-A of Act 44 of 2009 disclosure from David Lytle and John Vargo were provided for review.

OT report included with report.

Union Contract Negotiations – Initial meeting scheduled for 10/22/19.

Office Disaster Planning – RBA requesting a 2020 maintenance commitment. Prior year service hours will be reviewed.

Rate Study kickoff meeting with Uni-Tec 10/10/19. Update will be provided monthly.

Apprentice Program – Progress meeting 10/15/19. Goal for application review is December meeting.

Filter plant job posting ended 10/6/19. Eighteen candidates responded. The job was also advertised and two additional candidates have responded to date. The application deadline is 10/25/19.

Working with the Safety Committee for a grant project. \$16,000 available funds from PIRMA loss control.

Held a community event for "Imagine a Day Without Water" with a local kindergarten class.

Details from the sessions of the One Water Conference were provided with Hassinger's report.

A Rocco/Parker motion to cash out FNB mature CD was approved.

OPERATIONS MANAGER

Bubb presented White's written report.

Milroy Well 72-hour pump test went well. The well maintained 500 gpm. There were no significant changes in the test wells and the initial data looks good.

Backwash Pumps – Lepley is scheduled. Target completion in two weeks.

Operations permit received for the ozone system upgrade.

Beck actuators reviewing schematic of our rate setters for 2020 budget.
end of November.

No issues with annual flushing.

EXECUTIVE DIRECTOR'S REPORT

Bubb gave an update on the timber sale. The contract can be closed and the security bond can be returned.

The S Main St bridge construction continues. HRI will be doing the water line construction.

Freedom Ave bridge project final project inspection is scheduled for 11/1/19.

The Derry Heights Water Line Extension Agreement is complete.

Five additional trees were cut down on Ards Ridge. The owners are satisfied with the work done.

CFA grant project – Front Mountain Rd, Belleville.

A Rocco/Parker motion to approve the purchase of CoStars vehicle in the amount of \$24,482 was approved.

A Bargo/Rocco motion to purchase a new line tracer on CoStars contract and to be paid for by the Lateral Maintenance fund was approved.

ENGINEER'S REPORT

Ward presented his written report

Laurel Creek Dam – Annual Dam inspection survey is complete. The report will be submitted to DEP and Board review at the November Board meeting.

The tracer study at the water plant has been complete and approved by DEP permit.

Low bid for paving of the Potlicker Main replacement is Glenn O. Hawbaker, Inc with a bid of \$49,532,50.

Upon receipt of performance and payment bonds a notice to proceed will be given.

Uni-Tec and MABL Staff met on 10/10/29 in preparation of the rate study.

The DCED CFA program is open for grant applications. The grant requires a 15% match. Working on a project to pursue for the grant.

SOLICITOR'S REPORT

Searer presented his written report

Centre Lime & Stone, Inc easement and deed of transfer have been recorded.

Tim reviewed his research regarding Board compensation.

OLD BUSINESS

NONE

NEW BUSINESS

A Parker/Bargo motion to approve the Water Line Extension Application – Kish Bank was unanimously approved.

A 1998 BRIF Requisition # 2019-10 fund transfer in the amount of \$301,721.79 was unanimously approved after a Rocco/Parker motion.

A capital purchase order for ERT's was unanimously approved after a Parker/Rocco motion.

A Rocco/Parker motion for MABL to work with Lewistown Borough Council to move forward with a cooperative effort to maintain Authority status and a monetary payment was unanimously approved.

COMMITTEE REPORTS

NONE

CORRESPONDENCE

The meeting adjourned at 3:40 p.m. on a Walter/Rocco motion.

Attested by:

Barry Bargo
Secretary