

MINUTES OF THE 09/18/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Laite at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Parker, Rocco, Walter

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Searer, Ward, White

OTHERS ABSENT: Hassinger

OTHERS LATE: None

PUBLIC PRESENT: Vince Inzerillo

PUBLIC COMMENT:

Mr. Inzerillo requested payment arrangements on high water bill at his business location due to water leak.

BID OPENING:

Penn Dot roadway shoulder paving:

Hawbaker	\$49,822.50 with Bid Bond 10%
Cramer	\$77,700.00 with Bid Bond 10%
Jay Fulkroad & Sons	\$55,107.70 with Bid Bond 10%

Contract awarded to Glenn O. Hawbaker, Inc. on a motion by Rocco/Bargo, approved unanimously by the Board.

The meeting was turned over to Tim Searer, Solicitor. A Parker/Rocco motion for Laite as Chairman was unanimously approved. A Bargo/Parker motion for Rocco as the Vice Chairman was unanimously approved. A Rocco/Bargo motion for Walter as Assistant Secretary/Treasurer was unanimously approved.

READING OF THE MINUTES:

The minutes of the meeting 08/21/19 were approved unanimously on a Rocco/Parker motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved unanimously after a Bargo/Rocco motion.

OFFICE MANAGER'S REPORT:

Deanna's written report presented by Craig

Over Time Report attached

Union Contract Negotiations – Contract language submitted to John

Office Disaster Planning – RBA quote for initial security evaluation cost \$1,520.00. Motion by Rocco/Parker

Rate Study proposed by Uni-Tec – Motion by Rocco/Parker – Board approved to proceed with study

2020 Budget – 1st draft for review at October meeting

Apprentice Program – MABL interested in partnering with Mifflin County Academy of Science & Technology (MCAST) to register with the PA Apprentice training program. Working on

a succession plan for position of Filter Plant Operator due to the fact there are 4 current operators becoming retirement eligible within next 5 years

Advised approved purchase of new chairs for Board Room

OPERATIONS MANAGER

Tom presented his written report

SCADA System – New ozone is operating great

Allocation Permit/ SRBC – Modern pump on site and level transducer installed.

Milroy Well 72 hour pump test started Tuesday, September 17th

Catwalks over filters – Will order 2 additional and install

Tracer Study – Study completed received permit from DEP

Sludge Hauling – pumped more sludge to dry beds. Saved \$15,000.00 on hauling

Failed UPS SCADA – Installed new UPS – functioning normal
Welded Steel Tank Maintenance – Waiting for operation permit from DEP
Backwash Pumps – VFG Drive failed on pump #1 Sq D contacted – order placed
on a Parker/Bargo motion for \$8,131.00 - Board approved
Comprehensive Plan – Plan is completed. Uni-Tec sent it to DEP
Ozone System Upgrade – DEP in for inspection no major issues. Working trouble free.
Advised need operating permit
20” Potlicker Line – Continue working on hook up on service lines

EXECUTIVE DIRECTOR’S REPORT

Craig presented his written report
Presented a review of his year as PMAA President also read letter presented
to Tom White regarding his PMAA Employee of the Year Award. Very deserving
Discussed timber located on ridge above Lewistown
South Main Street Bridge Project – Delayed due to wall movement. Bridge occupancy
license has been submitted. Account will be created to allow automatic annual fee
payments. Application fee \$600.00 – annual fee \$100.00
Derry Heights Project – Working with gas company on new lines so Derry Twp
can do paving
Discussed call from Peight’s Store for water & new lines to tank on Apple House Rd

ENGINEER’S REPORT

Pat presented his written report
Laurel Creek Dam – Annual Dam inspection survey is Friday, September 20th.
Engineer Site Visit/Inspection will be conducted prior to October meeting
SRBC Approval – David Yoxtheimer installed transducer in monitoring wells
in Milroy. Update will be provided in October meeting
Pat prepared rate study which was approved by board

SOLICITOR’S REPORT

Tim submitted his written report
WLEA for Tri-Valley Properties prepared and delivered to Deanna
Prepared letters to Academy Hill property owners in regards to their request
for MABL to eliminate possible damage issue should trees fall onto their
properties

OLD BUSINESS

NONE

NEW BUSINESS

Craig will respond to Tom Miller when he applies for service regarding his disrespectful
matter in which he dealt with the office staff.

A 1998 BRIF Requisition # 2019-09 in the amount of \$102,019.32 was approved on a Parker/Bargo motion.
(Final payment to G.M. McCrossin for application of Ozone System)

COMMITTEE REPORTS

NONE

CORRESPONDENCE

PMAA Region 5 Fall Dinner Meeting

The meeting adjourned at 3:40 p.m. on a Walter/Rocco motion.

Attested by:

Barry Bargo
Secretary

Cc: Borough Manager (email)