

MINUTES OF THE 07/17/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Marker at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Marker, Parker, Rocco

BOARD MEMBERS ABSENT: Bargo, Laite

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Hassinger, Ward, White

OTHERS ABSENT: None

OTHERS LATE: Searer

PUBLIC PRESENT: None

PUBLIC COMMENT:

BID OPENING:

The bids for the equipment sale were opened:

Item: 2006 Ford F350

Name	Address	Bid
Vega's Lawn & Landscaping	None given	\$3,125.00
Mike Veneziano	145 Thomas Hill Rd - Bellefonte, PA 16823	\$2,801.00
Clay Bubb	None given	\$1,525.00

Item: 2006 Ford Ranger

Name	Address	Bid
Vega's Lawn & Landscaping	None given	\$526.00
Anastasia K Riden	85 Alexander Ln - Lewistown, PA 17044	\$1,600.00
Bryan Bilger	None given	\$1,000.00
Thomas Keiser	PO Box 364 - Lewistown, PA 17044	\$626.00
Craig & Erinn Doyle	357 Jacks Creek Rd - Lewistown, PA 17044	\$1,551.00
Mike Veneziano	145 Thomas Hill Rd - Bellefonte, PA 16823	\$1,202.00
Tom Stimely Sr	833 E Freedom Ave - Burnham, PA 17009	\$1,401.00

READING OF THE MINUTES:

The minutes of the meeting 06/19/19 were approved unanimously on a Rocco/Parker motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved unanimously after a Rocco/Parker motion.

Craig recommended replacing the Board room chairs. Deanna will get pricing and order. The recommendation was approved unanimously on a Marker/Rocco motion.

OFFICE MANAGER'S REPORT:

Deanna presented a written report.

The overtime report was attached for review,

Awaiting union information to begin contract negotiations, contract expires 12/31/19.

Working on an outline and reviewing drafts for a pending rate study.

All employee separation paperwork has been completed for released employee.

The Board unanimously approved a \$100.00 donation (2 gift cards) to PMAA's Water for People silent auction event on a Rocco/Parker motion.

An update on preparation for an office emergency plan for a natural or unplanned disaster was presented.

Tim Searer joined the meeting at 1:30 p.m.

OPERATIONS MANAGER REPORT:

Tom presented a written report.

Tom updated SCADA system progress and the work in progress to accommodate the ozone system and the plant start up process.

The SRBC has approved the plan for the Milroy well.

Catwalks will be installed upon receipt; anticipated delivery within two weeks.

Tracer study is underway working with Uni-Tec on plan approved by DEP.

Backwash storage tank refurbishing resulted in less than acceptable results. It needs to be re-worked and re-painted.

The new backwash pumps have been received and installation to follow in the coming weeks.

Programming issues continue with the new ozone system, vendor to return for follow-up.

The Potlicker project was updated.

Beck actuator installation will occur later this week.

EXECUTIVE DIRECTOR'S REPORT:

Craig presented his written report.

The timber harvest project is complete and the contractor will be restoring the roads and grounds as required. The bridge installed for the work will no longer be necessary and MABL will decline the purchase or leasing of the bridge. The contractor will be instructed to remove the bridge.

Future PADOT major street construction projects were reported on: The Valley Street resurfacing project was discussed including work requirements and funding options. Project is likely for 2021 or later. The West 4th Street project is expected to start next summer (2020). Both are significant projects requiring extensive work and budget coordination and planning by MABL with PADOT.

PADOT has mandated that an inspector will be present for the Potlicker project.

An appraisal of the land on Ard's Ridge was received with an estimated value of \$11,000. Craig will look into timbering options for the ground and will proceed with a plan to harvest the timber if feasible. Approval to sell the land will be discussed in the future pending the decision on timbering of the ground before said sale.

The CDBG request for project letters for Derry and Brown Township are due 9/13/19. Craig will review and submit project(s) that would qualify for funding.

ENGINEER'S REPORT:

Pat presented his written report.

Pat elaborated on numerous issues that were previously discussed including the ozone system upgrade and pending payments, the water plant tracer study, the Potlicker project, and the backwash tank maintenance project.

A warranty inspection of the West End tank was made on 06/19/19 and overall status was good however it was noted that there is some minor cracking in the tank concrete floor. Pat suggests that the area be examined in one year to insure that is no further deterioration that would require corrective action by the vendor. The vendor/manufacturer has been notified in writing.

SOLICITOR'S REPORT:

The bid opening was discussed and Tim advised to accept the bids.

Tim's presented his written report.

Working to finalize the easements and deed of transfer for the Centre Lime & Stone, Inc project in Brown Township.

Sale of a Derry Township property above Pleasant Acres to Bill Hayes has concluded and per discussion with Attorney Richard Gingrich, MABL has no claims of ownership to the existing water tank on the property and the buyer may proceed with scrapping at his discretion.

In regards to the pending bidding/ sale of the Ard's Ridge property, suggestions noted with special warranty

conveyance and right to reject bids language.

The request by McVeytown for a Mutual Aid agreement with MABL should be initiated by them in writing for further MABL action/approval.

OLD BUSINESS:

COMMITTEE REPORTS:

NEW BUSINESS:

The bid opening results were discussed.

A Parker/Rocco motion to award to the highest bidder the 2006 Ford Ranger truck, with the delivery of the deposit check was unanimously approved.

A Parker/Rocco motion to award to the highest bidder the 2006 Ford F350 Crew Cab was unanimously approved.

A Rocco/Parker motion to approve the 1998 BRIF requisition 2019-07 in the amount of \$13,145.00 was unanimously approved.

CORRESPONDENCE:

The meeting adjourned at 2:25 p.m. on a Rocco/Parker motion.

Attested by:

Jeffrey Rocco
Asst. Secretary

Cc: Borough Manager (email)