

MINUTES OF THE 04/17/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Marker at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Marker, Parker, Rocco

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Hassinger, Searer, Ward, White

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:

READING OF THE MINUTES:

The minutes of the meeting 03/20/19 were approved on a Laite/Parker motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved after a Rocco/Laite motion.

OFFICE MANAGER'S REPORT:

Deanna presented a written report.

A customer request for metered consumption exoneration, Ron Shelan for 213 W Market St, Lewistown was denied. Follow current policy for metered consumption.

Notification that Hartman Group is now outsourcing the administration of VBA and Mutual of Omaha contract support.

Conrad Siegel Actuaries. The 2019 Valuation report is complete and submitted for financial audit. The pension plan Mortality Table was updated to SOA Public Plan Mortality as recommended.

Baker Tilly finished onsite work and the audit will be completed for May 15, 2019 Board approval. An extension request will be filed with Bank of NY.

An agreement with Constellation Energy has been executed for twenty-seven (27) MABL accounts for a two (2) year period at a fixed rate of .05691. The accounts under current contract will be added to the Constellation contract when the current agreement with Direct Energy is satisfied.

The PLGIT CD matured on 3/28/19. Moved the funds to a PLGIT Prime account at 2.55%. Will continue to monitor rates and bring any better offers to the Board.

An update on Lewistown Borough requests to downsize two (2) meters at 115 S Dorcas St and 293 Washington Ave Lewistown was reported and the impact to revenue associated with approval. The material associated with the meter change out will be invoiced.

OPERATIONS MANAGER REPORT:

Tom presented his written report.

Tom provided an update on the ongoing SCADA project.

Working on quotes for the catwalks.

The UPS battery packs continue to fail and have been replaced under warranty.

Welded tank maintenance is being scheduled with Utility Service after inside repairs are complete.

The two (2) new backwash pumps have been ordered. The total cost was \$11,000 which is \$3,000 less than original quote approved by the Board at March 2019 meeting.

The annual training for the safety committee has been completed.

EXECUTIVE DIRECTOR'S REPORT:

Craig presented his written report.

Craig reported the progress of the timber cutting contract.

An update on the Market St and S Main St bridge project was given.

The potential issue at the Freedom Ave bridge has been resolved with no additional work needed.

CPAC Medical water line is 75% complete. The developer has been updated on the requirements needed for dedication of the water line and water service activation.
The property survey and other land options at Ards Ridge were discussed.
The water main maintenance project status at Hamilton Terrace was discussed.
A Laite/Rocco motion to extend service to four (4) Rear Valley St, Church Ln Lewistown, properties served from Valley St at an approximate cost of \$5,000 was approved by all Board members.

ENGINEER'S REPORT:

Pat presented his written report.
Pat reviewed the highlights of the MABL Annual Report for 2018.
An update on the ongoing work with SRBC was provided.
Pay application No. 9, recommendation to pay \$54,001.73.
Work continues with the MABL Staff on the tracer study submitted to DEP for review.
The Potlicker sub-contractor work, casing for later service lines, has been completed. Pay application No. 1/Final in the amount \$32,904.00 was recommended for payment.

SOLICITOR'S REPORT:

Tim's presented his written report.
The Lease Termination Agreement, new Easement and Right of Way, Deed of Dedication for the 12" Treaster line, Shrader pump house property is complete and MABL Staff will review and advise of any changes. A Laite/Rocco motion to authorize MABL Officers to execute the agreement was approved by all Board members.

OLD BUSINESS:

COMMITTEE REPORTS:

NEW BUSINESS:

1998 BRIF Requisition 2019-04 in the amount of \$86,905.73 was approved after a Laite/Rocco motion.

The Derry Township request for a water bill reduction on account 024036000-1 was discussed. A Rocco/Laite motion to reduce the bill by \$500.00; a roll call vote was taken. Laite – Yes, Rocco – Yes, Bargo – No, Mel – No, Marker – No. The motion was not approved.

CORRESPONDENCE:

PMAA Board Member Training
PMAA Spring Management Workshop
Region 5 Spring Dinner Meeting

The meeting adjourned at 2:40 p.m. on a Rocco/Laite motion.

Attested by:

Barry Bargo
Secretary

Cc: Borough Manager (email)